Brendan Vacations

If you are not currently registered to book Brendan Vacations as a new agency set-up, please visit: **http://brendanvacations.com/travel-agent-portal/**. Upon completion of the registration you will receive a User ID and Password and can take the following steps to setup *ClientBase*.

Set Up Brendan Vacations Live Connect

Upon receiving User ID and Password, take the following steps to setup *ClientBase* for Live Connect.

Step 1) Once you have obtained accurate login information, you need to make sure this Live Connect Provider is in *ClientBase* by going to **Tools|Settings|Live Connect Providers** and clicking *Add* if not present (make sure the URL below is correct).

Provider Name: Type Brendan Vacations.

URL: Type: **https://book.itropics.com/BookingWizard/TramsLiveConnect.aspx?sc=BVUSAS**

Travel Category: Select *Tour* from the drop-down.

Import XML from: Select *HTML Source.*

Step 2) Each user can put in his own login information under **Tools|My Login|Live Connect** or enter one set of login information for a Live Connect provider for all agents by going to **Tools|Settings|Live Connect Login**. Click *Add* and enter the following information:

User Name and Password: Enter the necessary fields based upon the login information provided to you when you contacted Brendan Vacations. (The Agency Number and Code is not applicable.)

Step 3) Retrieve the Brendan Vacations vendor profile from the Profile Manager (or create one if not in your database). From the General Info link, click the *Live Connect Providers* button. Click *Add,* and select *Brendan Vacations* booking engine from the drop-down list. There is no Vendor Code. In the *Travel Category* profile field, select *Tour* from the drop-down menu.
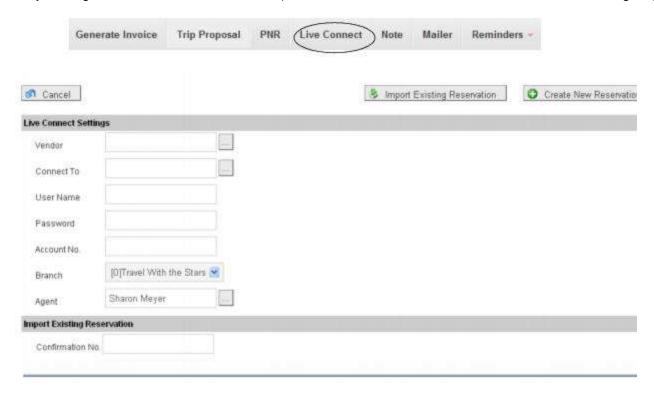
Live Connect Features Supported by Brendan Vacations

Brendan Vacations supports the following Live Connect Features:

Importing a Brendan Vacations Reservation into ClientBase

Step 1) To import a reservation into ClientBase that was previously made with Brendan Vacations, retrieve the desired client profile, create a new Res Card and after entering basic Res Card info (no need to enter Travelers), launch Live Connect by clicking *Live Connect* on the menu bar. (You can also launch Live Connect from the Profile action gear.)

Step 2) Complete the Live Connect settings by identifying the vendor, the Live Connect Provider and appropriate Login information.

Step 3) Select the Brendan Vacations from the drop-down menu by *Connect To* (if not already defaulted), and then click *Import Existing Reservation*.

Step 4) Although still in ClientBase, you are launched on-line to the Bendan Vacations booking site where you can browse for the reservation to import. When the reservation details are showing, click *Import Reservation* and the details of the reservation automatically populate the customer's reservation in ClientBase.

If you need help using the Brendan Vacations booking site, contact info@brendanvacations.com .