

Agent Activity By Date Paid Report

Using the date paid from the agent tab in the booking record, the report pulls transactions that fall between the user specified date paid from and to range. The agent commission (not agency commission) is used for calculation.

Report is a drill down; it starts with the summary information and allow user to drill down.

Parameters for report:

Agent Date Paid From: Starting date paid from the agent tab in the booking record.

Agent Date Paid To: Ending date paid from the agent tab in the booking record.

Report Sort: A –Sort Descending By Total Paid (default), D – Sort By Date Paid.

Agent Breakdown: Run for All Agents, Run for One Agent ID, Run By Agent Group.

Required ID: Agent Interface ID or Agent Group Name if needed.

Select Travel Category: Runs for all Travel Categories (default) or for individual Travel Category.