

Drill Down Income Statement

The Income Statement displays the profit or loss of all business activities during a specific period of time. Before an accurate Income Statement can be printed, the End of Period journal entry must be created first. An Income Statement shows balances for Sales, Cost of Sales and Expense accounts (4000, 5000, 6000, 7000, 8000, 9000 series General Ledger accounts).

While displayed within the TRAMS Crystal Reporting, the report allows you to drill-down to different levels. To use it, put your mouse over the bolded General Ledger number, Payment number, etc and double click. This will take you down a level. In the payment screen, there's a link to view full general ledger detail. That will show you all of the journal entries that were included in the journal entry screen. If you want to drill back up again, there are tabs that are opened with each drill down, just hit the red X to close each tab out.

Report Selection Criteria:

Enter Dates "From" and "To".

Select to run by (O)ne Branch, Branch (G)roup, or (A)ll Branches

Enter Branch number if running by One Branch

Enter Branch Group Name if running by Branch Group