

Financial Report by Preferred Vendor Chart of Account Groupings-
The first section is Revenue Sorted by Travel Types and Preferred vs. Non Preferred Vendors.

The second section displays Expenses Summarized By Chart of Account Groupings. The resultant Revenue less Expenses is displayed as a period Profit or Loss.

NOTE: You MUST set up the General Ledger "Account Groups" in TRAMS Back Office for this report to display your expenses. These account groups summarize your 6000 - 9000 expense accounts and shorten the displayed report. You also need to insure you have accounts listed in the "Override" column on the "Travel Type" Tab under Utilities/Setup/G/L Accounts Setup.