IRS 1099 Form By Client Report

Consolidators need to provide 1099s to sub-contractors (other agencies that sell air to customers). Prints 1099 forms for Client profiles that are corporate client type and have been set up with a profile group called 1099. The SSN is input in the Business Type field under the Marketing Tab. Profile must be set up in TRAMS Back Office before the report can be used.

The report will pick up all clients matching these criteria as a default, but can be run by a single Client Interface ID or by a Client Group ID.

The report reads bookings where the client side is closed and the invoice issue date is within the date range specified. A specific vendor interface ID for the booking must be input and only one vendor can be input at a time.

Parameters for report:
Enter PAYER'S federal identification number: Input agency Tax ID to print on all 1099's.
Use Default Title Lines 1-4 or Enter Branch #: Leave entry at 1000 to print Default Title lines 1-4 for Agency address or Enter branch number to use Branch address.
Invoice Issue Date From:
Invoice Issue Date To:
1099 Client Breakdown: Run for All Profiles, Run for One Profile ID, Run By Profile Group.
Client Profile Interface ID or Group Name: Profile Interface ID or Group Name if needed.
Enter Vendor Interface ID (Required): Enter specific Vendor ID used for tracking the bookings.