

## Income Statement Comparative By Date Report

The report runs a comparative income statement for the month of the ending date entered and a comparative income statement for the date range entered. Each is further broken down by Budget and Previous year activity. A variance based on actual income amounts for the periods is calculated, along with percentages for each column.

For proper breakdown of Expenses into category and expense type, each must be set through **General-Ledger>Accounts** in TRAMS Back Office.

The screenshot shows the 'Add/Modify G/L Accounts' window. The 'Account No' is 6000, 'Account Name' is 'Salaries - Employees', 'Account Type' is 'Detail', 'Category' is 'Compensation', and 'Expense Type' is 'Fixed'. The 'Active GL Account' checkbox is checked. A table below lists existing accounts:

Acct No	Account Name	Type	From	To	Active
5520	Overrides Tour	Detail			Y
5525	Overrides Rail	Detail			Y
6000	Salaries - Employees	Detail			Y
6005	Salaries - Officers	Detail			Y
6010	Agent Commissions	Detail			Y
6015	Incentives/Bonuses	Detail			Y
6020	Temp Services/Contract ...	Detail			Y
6025	Health Insurance-Employ...	Detail			Y
6030	Health Insurance-Officers	Detail			Y
6035	Other Benefits	Detail			Y
6040	Employer's FICA	Detail			Y
6045	Employer's ELITA	Detail			Y

A suggested set up for the expenses can be found under the Financial Modeling module as Sample Financial Modeling Set Up (6000's) in the TRAMS Back Office Help Files.

Parameters for report:

**Report Start Date:** Enter the starting date for the report.

**Report End Date:** Enter the ending date for the report.

**G/L Branch:** Select to run by (O)ne G/L Branch, G/L Branch (G)roup, or (A)ll G/L Branches.

**G/L Branch Number Input:** Enter G/L Branch Number if running by One G/L Branch.

**G/L Branch Group Input:** Enter G/L Branch Group Name if running by G/L Branch Group.

**Detail Summary:** Run the report in (D)etail or (S)ummary.

**Expense Percent:** Display expense as percentage of (N)et Income or (S)ales.