

Management Summary Report By Branch

This report is a duplication of the Management Summary Core Report in TRAMS Back Office that can be run by one Branch or Branch Group

Enter Issue Dates “From” and “To”.

Select to run by (O)ne Branch, Branch (G)roup, or (A)ll Branches

Enter Branch number if running by One Branch

Enter Branch Group Name if running by Branch Group

Branch Groups. are set up by creating a branch group under Utilities>Setup>Groups and including the branches as members of the group.

Add/Modify Default Groups

Group Type: Branch
Group Name: 01
Description: Branches 0 and 1

Type	Name	Description
Branch	01	Branches 0 and 1
Branch	02	Branches 0 and 2
Branch	12	Branches 1 and 2
Branch	All	All Branches
Branch	Zero	0
Client	123	
Client	10ONLY	
Client	10Only	
Client	A1	

Buttons: Add, Update, Delete, Print, Members, Ok, Cancel

Branch Group Members: 01

Available Branches:

- 2 Satellite Office
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

Included Branches:

- 0 Travel With the Stars
- 1 Airport Location

Buttons: >, >>, <, <<, OK, Cancel