

Vendor Comparative Productivity in Summary

The report calculates Total Fare and Total Commission based on an Issue Date range. The date range must be in the same year for the report to work correctly as the report also calculates the Prior Year Total Fare and Total Commission. Year-To-Date totals for the current year and the prior year are calculated to finish the report.

Parameters for report:

Select Vendor Breakdown by (O)ne Vendor, Vendor (G)roup, or (A)ll Vendors.

Enter Vendor Interface ID or Vendor Group Name if needed.

Select Vendor Type: All Vendor Types, Preferred Vendors Only, Non-Preferred Vendors Only

Enter Issue Dates "From" and "To".

Select Submit To: ARC/BSP, Supplier, CommTrack

Select to run by (O)ne Branch, Branch (G)roup, or (A)ll Branches.

Enter Branch Number if running by One Branch.

Enter Branch Group Name if running by Branch Group.