

Vendor Statement by Confirmation Number

Works like the Vendor Statement in Trams Back Office but net totals for invoices that contain the same confirmation number. For example, a sale invoice for \$1000.00 and a refund invoice for \$100.00 both with the same confirmation number AND vendor, show the single line item as \$900 net.

Parameters for report:

Report Type: Statement or Summary.

Submit To Type to Include: Supplier and CommTrack, Supplier Only, CommTrack Only.

Vendor Breakdown: Run for All Vendors, Run for One Vendor ID, Run By Vendor Group.

Required ID: Vendor Interface ID or Vendor Group Name if needed.

Report Format (Not Valid for One Vendor): Group (All Vendors on One Report), Batch [Separate Reports for Vendors].

(I)nvoice Date or (D)epart Date: Run Report By (I)nvoice Date or (D)epart Date.

Invoice Or Depart Date From:

Invoice Or Depart Date To:

(O)ne Branch, Branch (G)roup or (A)ll: Run Report by (O)ne Branch, a Branch (G)roup, or (A)ll Branches.

Enter Branch Number: Branch Number if running by (O)ne Branch.

Enter Branch Group ID: Branch Group Name if running by Branch (G)roup.