

TBO Agent Reports	Description	Excel	Report Fields	Report Filters
Agency Future Commission Revenue Report 106FutureAgencycommission104.rpt	http://static.trams.com/tramslibrary/reports/descriptions/AgencyFutureCommissionRevenue.pdf	MS Excel 97-2000	Vendor Name 12 Months Total Sample	End Date Branch Number Agent ID
Agent 100% Commission Exception Report 104AgentCommException102.rpt	http://static.trams.com/tramslibrary/reports/descriptions/Agent100%CommissionExceptionDescr.pdf	MS Excel 97-2000	Invoice #, Issue Date, Client Name, Ticket/Conf. #, Agent Comm. Percent, Agent Comm., Agent Type Sample	Beg. Date End Date Branch
Agent Activity Report 101agentactivity103.rpt	http://static.trams.com/tramslibrary/reports/descriptions/AgentActivityDescr.pdf	MS Excel 97-2000	Issue Date, Invoice #, Client Depart date, Tkt/Conf #, Vendor, fare, Agent Commission, Agent %, Payment Information Sample	Beg. Date, End Date Agent ID Report Option (All client & Vendors; all Clients & closed vendors; or Closed Clients & Closed vendors) Include Voids
Agent's Future Commission Income Report 105FutureAgentportion104.rpt	http://static.trams.com/tramslibrary/reports/descriptions/AgentFurtureCommissionRevenue.pdf	MS Excel 97-2000	Vendor Name, 12 months of Revenues, Total for the year. Sample	End Date, Branch Number Agent ID
Client Agent Report clientagent.rpt	http://static.trams.com/tramslibrary/reports/descriptions/ClientAgentReportDescr.pdf	MS Excel 97-2000	Client No., Client Name, Agent Name, Status, Amount, Rate, From, To, Rewards Sample	Choose the sort by client number or agent name
Inside/Outside Agent Detail Report 102Allagentscommdetail104.rpt	http://static.trams.com/tramslibrary/reports/descriptions/InsideOutsideAgentDescr.pdf	MS Excel 97-2000	Invoice #, Issue Date, Client Name Vendor Name, Total Fare, Total Commission, Agent ID, Agent Comm. Percent, Agent Commission, Agent Type Sample	Report type Agent Name Beg & End dates Vendor, Branch

<p>Insurance Sales Analysis Report by Agent Report Rbctrans.rpt</p>	<p>http://static.trams.com/tramslibrary/reports/descriptions/InsuranceSalesAnalysisReportbyAgentReportDescr.pdf</p>	<p>No Excel</p>	<p>Agent, Travel Type Agency Sales Analysis - # of Bookings, Total Sales, Total Commission Insurance Ratios – Closing Ratio, Gross Sales Ratio, Revenue Ratio Sample</p>	<p>Start & End Date Service Fee Travel type New Agent Page</p>
<p>City Pair Segments by Agent 107CityPairSegmentsByAgent101.rpt</p>	<p>http://static.trams.com/tramslibrary/reports/descriptions/CityPairSegmentsByAgentDesc.pdf</p>	<p>MS Excel 97-2000</p>	<p>Agent Name, Agent ID, Agent Group, Code City Pair, City Names, Count, Fare Detail will also show Invoice #, Ticket, Airline, Passenger, Depart, Arrival, IND., Fare, Basis, City Pair, City Names Sample</p>	<p>Issue date from/to Include Depart date? Depart date from/to Run by Agent? Agent entry Summary or Detail Validating Carrier Flown Carrier Depart City Destination City Dom/Intl/Transborder</p>
<p>Agent Statement by Order Date Paid 103AgentStatementbyDatePaid100.rpt</p>	<p>http://static.trams.com/tramslibrary/reports/descriptions/AgentStatementbyDatePaidDescr.pdf</p>	<p>MS Excel 97-2000</p>	<p>Issue Date, Invoice #, Client Name Tkt/Confirm #, Start Date, Vendor Name, Passenger Name Total Fare, Commission Status, Agent Comm, Rate, Date Paid, Remarks Sample</p>	<p>Run for all agents or agent or group. Agent ID if by agent. Agent paid to from dates. Total by agent or invoice Branch (all or specify)</p>
<p>Agent Adjusted Productivity Report 108AgentAdjProductivity101.rpt</p>	<p>http://static.trams.com/tramslibrary/reports/descriptions/AgentAdjustedProductivityDescr.pdf</p>	<p>MS Excel 97-2000</p>	<p>Agent ID, Agent Name, Total Invoices, Total Bookings, Total Agent Adjustments, Total Fare, Commission, Agent Commission Sample</p>	<p>Agent, Agent Interface ID or Agent Group Name if needed. "From" and "To" payment dates Select Report Format, Branch (all, number or group), Branch group or all Branches. Branch number or Branch Group Name.</p>

<p>Agent Comparative Sales for Year 111AgentCompSalesYear101.rpt</p>	<p>http://static.trams.com/tramslibrary/reports/descriptions/AgentCompSalesYearDesc.pdf</p>	<p>MS Excel 97-2000</p>	<p>Agent ID, Agent Name, 12 month of Sales total, Total for the year. If vendors are displayed the vendor name will appear. Sample</p>	<p>Agent breakdown. Enter Agent Interface ID or Agent Group Name. Enter Year: (based on issue date). Sort: Agent ID or Descending By Yearly Total. Vendor Breakdown (display or suppress vendors). All vendors or by Vendor ID. Specify vendor id. Branch, - all, or by id or by group.</p>
<p>Agent Airline Market Share Analysis Report 112AgentAirlineMarketShare100.rpt</p>	<p>http://static.trams.com/tramslibrary/reports/descriptions/AgentAirlineMarketShareDesc.pdf</p>	<p>MS Excel 97-2000</p>	<p>Agent ID, Agent Name Validating Carrier, Share %, Total Fare, Commission Amount, Booking Count Sample</p>	<p>Agent - All, 1 Agent, or Agent Group. Enter Agent Interface ID or Group Name. Enter Issue Dates "From" and "To". Depart Date: Yes or No Enter Depart Dates "From" and "To". Select for Destination Indicators (All, Domestic, International, Transborder or Combinations) Sort: (V)alidating Carrier or (S)hare Percentage. Branch one Branch, Branch group, or all. Enter Branch Number or Enter Branch Group if needed.</p>
<p>Agent Comparative Productivity in Summary 109AgentCompProdSumm100.rpt</p>	<p>http://static.trams.com/tramslibrary/reports/descriptions/AgentCompProdSummdesc.pdf</p>	<p>MS Excel 97-2000</p>	<p>Agent ID, Agent Name Total Fare and Agent Commission for: Current Period, Last Year Period, Current Year-To-Date and Last Year-To-Date Sample</p>	<p>Agent: One, Group, or All. Agent Interface ID or Agent Group Name if needed. From & To issue dates. Branch: All, One Branch or Group.</p>

<p>Agent Airline Segments By Vendor Report 113AgentAirSegmentsByVendor100.rpt</p>	<p>http://static.trams.com/tramslibrary/reports/descriptions/AgentAirSegmentsByVendorDesc.pdf</p>	<p>MS Excel 97-2000</p>	<p>Agent ID, Agent Name Segment Pair, City Names Vendor, Segment Count, Percent of Count, Segment Fare, Avg. Fare, Segment Mileage, Avg. Cost Per Segment Sample</p>	<p>Report Type as Combined report or Separate reports. Agent: One, Group, or All Agents. Enter Agent Interface ID or Agent Group Name if needed. From & to Issue Dates . Depart Date: Yes or No. Enter Depart Dates "From" and "To" if needed. Destination Indicators (All Indicators, Domestic, International, Transborder or combinations). Branch: One, Group, or All. Enter Branch Number or Branch Group Name if needed.</p>
<p>Agent Production Report 115AgentProduction100.rpt</p>	<p>http://static.trams.com/tramslibrary/reports/descriptions/AgentProductionDesc.pdf</p>	<p>MS Excel 97-2000</p>	<p>Vendor, Total Sale, % of total, # Items, Avg. \$ per item, Commission, Avg. Comm. \$, Avg. Comm. %, % of total No Sample</p>	<p>Agent: All Agents, One Agent ID, Run By Agent Group. Required ID: Agent Interface ID or Agent Group Name if needed. From & To Invoice Issue Date. Branch: One, Group or All. Enter Branch Number: or Branch group if needed.</p>
<p>Agent Activity Drill Down Report 116AgentctivitDriDown100.rpt</p>	<p>http://static.trams.com/tramslibrary/reports/descriptions/AgentActivityDrillDownDesc.pdf</p>	<p>MS Excel 97-2000</p>	<p>Summary level: Agent ID, Name, # of invoices, # of bookings, # of agent adj., Total fare, commission, agent comm. Detail level show the TBO generated numbers and CB generated numbers No Sample</p>	<p>Payment Dates "From" and "To". Agent Adjustment Detail (Yes/No) Branch: One, Group, or All. Enter Branch number or Branch Group if needed.</p>