

Sabre Vacations - Canada

Anyone can use Sabre Vacations - Canada for Live Connect, but you **MUST** be registered. **Very**

important to follow all steps below:

Step 1)

- All Trams ClientBase customers have been assigned a unique Sabre PCC.
- If you do not know your Sabre PCC, e-mail Trams.Implementation@sabre.com to obtain it. If you know your Sabre PCC, go to Step 2.

Step 2)

- Verify that your agency has an active account with all Tour Operators your agency wants to book through Sabre Vacations.
- Available Tour Operators for Sabre Vacations Canada are shown below in section entitled, *Sabre Vacations - Canada Tour Operator List*.

Step 3)

- You **must** register with Sabre Vacations Canada and obtain an **Administrator** login and password.
- To register, e-mail sabrevac.ca@sabre.com with the subject line – **Sabre Vacations Canada Registration**.
- Include the following information:
 - Sabre PCC
 - Agency Name
 - Agency Owner, Agency Address,
 - IATA/TIDS Number
 - Agency Phone number used to register accounts with the tour operators
 - Agency administrator's e-mail address
 - List of all Tour Operators you are registered to book
- Once you have obtained your Sabre Vacations Canada Login and password, go to Step 4.

Step 4) this **step must be completed even if you are currently booking with Sabre Vacations-Canada.**

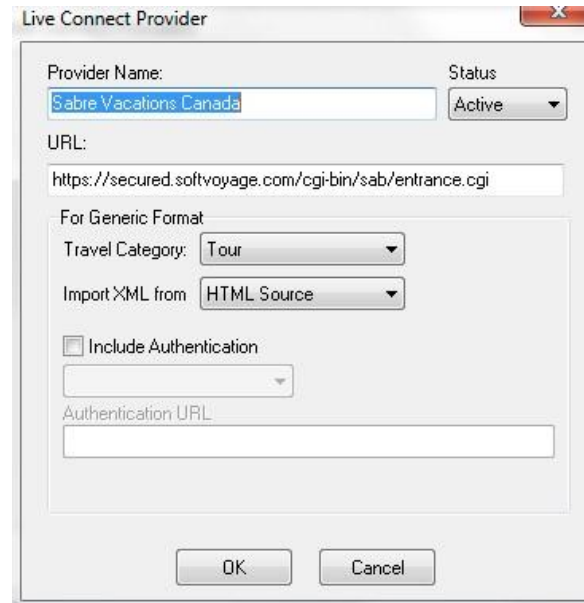
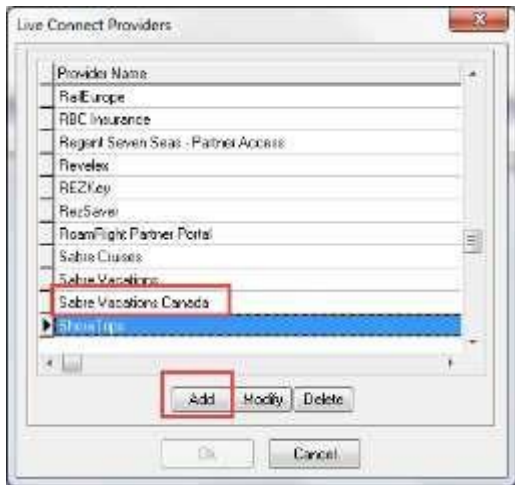
- Contact each Tour Operator directly to request booking access through Sabre Vacations.
[Click here for a Tour Operators contact list](#).
Once access is approved by the Tour Operator, the agency must contact Sabrevac.Ca@sabre.com who will in turn contact Soft Voyage to validate access.
- Once access is verified by Soft Voyage, Sabre Vacations will enable access to the Tour Operators inside Sabre Vacations for use with ClientBase Live Connect.
- All email interactions with Sabre Vacations and Tour Operators must include the subject line – **Sabre Vacations Canada Live Connect Activation. Include the following:**
 - Agency Name
 - Sabre PCC
 - Agency Phone Number

Please note, Live Connect will not function without completing the above steps. Once you launch a Sabre Vacations Live Connect reservation, you should see a list of contacted Tour Operators under the Tour Operators tab and then the drop-down by *All Tour Operators*. If your Tour Operator is not listed, please contact the Tour Operator and then request access through Sabre Vacations as outlined in Step 4 above.

Additional Administrator Set Up in ClientBase for Sabre Vacations – Canada

Step 1) Setting up Sabre Vacations Canada as a Live Connect Provider

- Verify if a Live Connect Provider for Sabre Vacations – Canada exists by going to **Utilities|Live Connect Providers**, click modify to **verify the settings below**. If none exist, click *Add*.



Provider Name: Enter Sabre Vacations - Canada.

URL: Enter <https://secured.softvoyage.com/cgi-bin/sab/entrance.cgi>

Travel Category: Select *Tour* from the drop-down.

Import XML from: Select *HTML Source*.

Include Authentication – Make sure this is **unchecked**

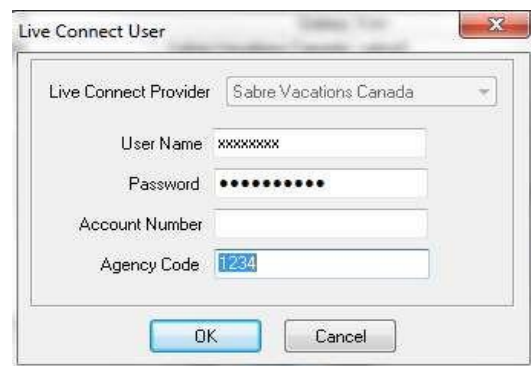
Click *OK* to save.

Step 2) User Logins

Set up for Live Connect agent logins can be done in two ways - **globally** (if all agents are going to share the same user name, password, and agency code), or **individually** if each agent has their own login setup for Sabre Vacations-Canada. By using one agency login, agents will not receive credit for their own bookings with suppliers.

Setting Up User Logins **Globally** – One login for agency

- **Set Up Global Agent Login Information:** To enter one login for all agents to share, go to the Global Defaults menu and select *Live Connect Login*. Click *Add* and enter the following information:
 - Username
 - Password
 - Account Number Leave Blank
 - Agency Code (**Sabre PCC**)



Setting Up Individual Agent User Logins

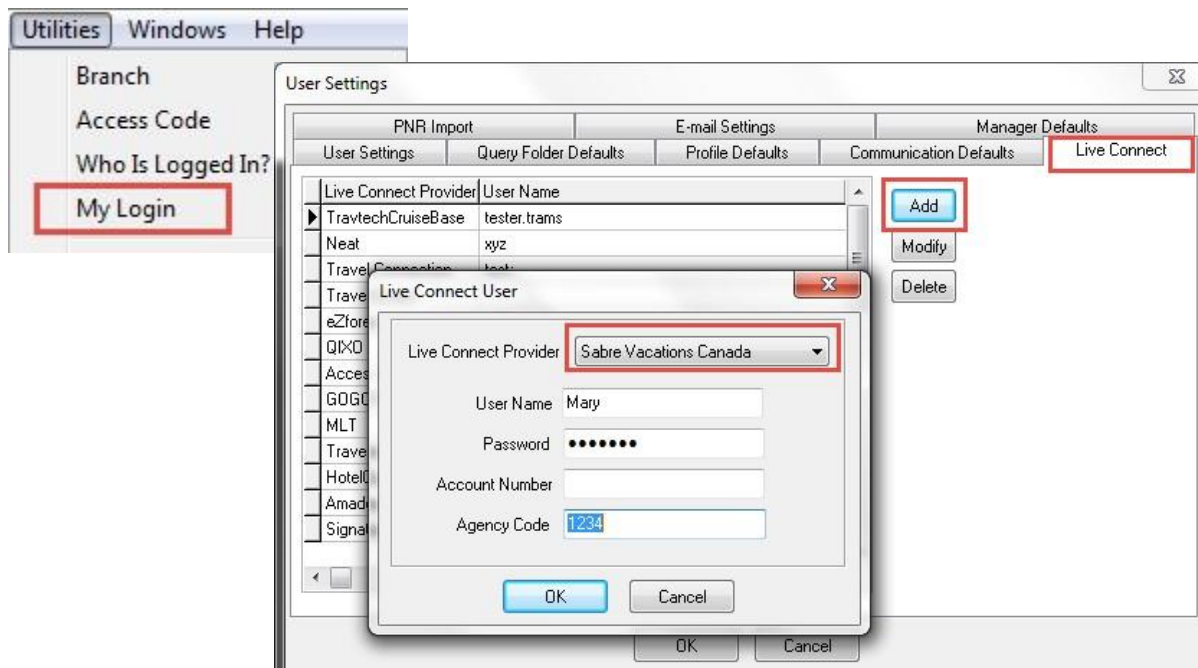
Set up Individual Agent Login in Sabre Vacations- Canada

- Log into Sabre Vacations Canada with the administrator login provided by Sabre Vacations.
- Click **Tour Operators** tab
- Click **Control Center** under the **Tours Operators** tab.
- Click Agent Access
- Use this screen to create a **New** user, **Edit** an existing user or **Delete** a user.



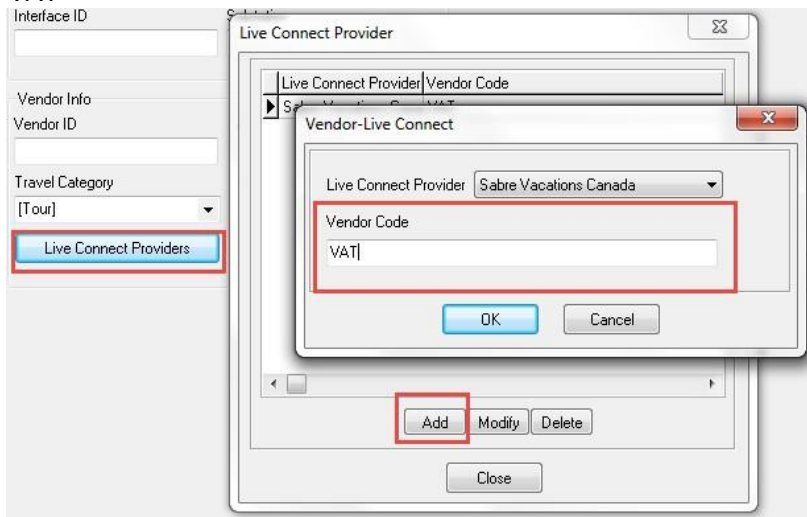
Set Up Individual Agent Login Information in ClientBase

- **Users** can set up their own logins by going to **Utilities|My Login|Live Connect** and clicking Add. *Each agent login/password must be setup in Sabre Vacations Canada.*
 - **Live Connect Provider:** Select Sabre Vacations - Canada from the drop-down list.
 - **User Name, Password:** Enter the necessary fields based upon your login information
 - **Account Number:** Leave blank.
 - **Agency Code:** Enter your Pseudo City Code.



Step 3) Vendor Setup

- When registering, Sabre Vacations - Canada provided you with a list of participating vendors and vendor codes. (See list below)
- Create a vendor profile in *ClientBase* for each vendor or verify if one already exists. Specify Sabre Vacations - Canada as the booking engine and enter the unique vendor identifier.
 - In the vendor profile click Live Connect Providers
 - Click *Add*
 - Select Sabre Vacations - Canada from the drop-down menu
 - Enter the Sabre Vacations - Canada vendor code. For example the vendor code for Transat is VAT



Sabre Vacations - Canada Tour Operator List

<u>CODE</u>	<u>VENDOR NAME</u>	<u>LIVE CONNECT PROVIDER</u>
ACV	Air Canada Vacations	Sabre Vacations – Canada
VAT	Air Transat Holidays	Sabre Vacations – Canada
ALB	Alba Tours	Sabre Vacations – Canada
CJV	Canjet	Sabre Vacations – Canada
FUN	Fun Sun Vacations	Sabre Vacations – Canada
NOL	Nolitours	Sabre Vacations – Canada
SGN	Signature Vacations	Sabre Vacations – Canada
SQV	Sunquest Vacations	Sabre Vacations – Canada
SWG	Sunwing	Sabre Vacations – Canada
THN	The Holiday Network	Sabre Vacations – Canada
TTT	Titan Tours	Sabre Vacations - Canada
TMR	Tours Mont-Royal	Sabre Vacations - Canada

TMA	Tours Mason/Vacances Sunquest	Sabre Vacations - Canada
VAT	Transat Holidays	Sabre Vacations - Canada
VAR	Varaplaya	Sabre Vacations - Canada
WJV	West Jet Vacations	Sabre Vacations – Canada

Live Connect Features Supported by Sabre Vacations - Canada

Sabre Vacations - Canada supports the following Live Connect features if checked:

- ✓ **CREATE NEW RESERVATION** (Launch, Book & Import New Reservation)
 - ✓ Automatically logs you into booking engine with User Login data from *ClientBase*.
 - ✓ Populates booking engine with profile data from *ClientBase*.
 - ✓ Sends reservation details from booking engine's confirmation page to *ClientBase* reservation record.
- **IMPORT EXISTING RESERVATION** (Imports new reservation booked outside of *ClientBase*)
 - Automatically logs you into booking engine with User Login data from *ClientBase*.
 - Uses confirmation number to automatically pass all reservation details from booking engine to *ClientBase* reservation record.
 - Allows user to browse for reservation and upon retrieval sends reservation details from booking engine's confirmation page to *ClientBase* reservation record.
- **RETRIEVE RESERVATION** – Retrieves existing reservation previously imported via Live Connect for viewing or editing. Upon editing, imports updated reservation details.